



## Junior Marshal Job Description Issue 1

SGUSO recognises that junior marshals are volunteers, freely giving their own time for the benefit of the community. The role is designed not only to be fun but also rewarding and helping the individual to develop their own confidence and self-esteem.

In undertaking the role you may experience a wide range of situations and circumstances for the first time. The roller disco carries a responsibility for the safety and welfare of all visitors and all volunteers are under a duty of care. You will have support in your role but remember always to follow any instructions carefully and to the best of your ability. The adults who support you may also be faced with issues for the first time.

We therefore need to put in place a few simple “rules”

- Be visible on the floor during the sessions.
- Assist anyone up who falls over - help them out to the lobby for first aid if the injury is bad.
- Observe all skaters and ask people if they want help if you think they may need it.
- Help beginner skaters around the hall a few times. Teach skating techniques to anyone who wants to learn.
- Only wear your marshal clothing when on duty but be aware visitors will watch and follow your example even when you're not on duty. In a way you're always a marshal. Whatever you do visitors will take as licence to copy.
- Manage any games played in a safe and responsible manner.
- Top up drinks station if needed.
- Help set up equipment if available and pack down at the end of the evening - chairs away, tables away, etc.
- Assist on boot hire and protective clothing if needed or directed.
- Familiarise yourself with the Risk Assessment procedure and Safety Rules and keep an eye out for anything that may change during the session and report.

Signed

Dated

*I have read and will follow to the best of my ability the above*

## **Specific Tasks Detailed on Training Course**

- 1) Help new skaters
- 2) Set a good example
- 3) Know where first aid kit is
- 4) Block the area near fallen skaters
- 5) Listen to senior marshalls' instructions
- 6) Report any unsafe conduct
- 7) Be happy